

**Executive Principal: Rebecca Hibberd** – BEd Hons MA

**Associate Principal: Lindsey Burgin** BA (Hons), PGCE, MA

**Vice Principals: Lindsay Ward** BA (Hons), PGCE **Damian O'Reilly** BA (Hons), NPQSL



Ref: JED/CG

July 2023

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Dear Parents/Carers

As the end of the year approaches, I would like to take this opportunity to thank you for your support in ensuring uniform standards in the Academy remain high, and I would like to seek your support in ensuring uniform standards in 2023-24 are even better.

Please remember that ALL students must attend the Academy in full, correct uniform. The only exception to this would be for students with particular SEND or medical needs where a signed home-school agreement and/or medical note is provided.

This includes the following:

- Academy blazer
- Academy tie
- White shirt/blouse
- Black trousers or knee-length skirt (jeans, shorts and tracksuit bottoms are not allowed)
- Black school shoes (trainers are not allowed – this includes all black trainers)

Please note – hoodies and black jumpers other than plain black v-neck jumpers are not allowed in the Academy and students will be requested to remove such items if they arrive to the Academy wearing them. This may also result in the item being confiscated and taken to Student Reception for collection by a parent/carer at the end of the school day.

We understand that cold weather requires students to dress appropriately – to combat this, students may wear an outdoor coat (which must be removed upon entry to the Academy building) in addition to their Academy blazer to travel to school.

If there are any uniform or outdoor-wear needs please email:

[enquiries@shirebrookacademy.org](mailto:enquiries@shirebrookacademy.org). We have an excellent selection of pre-loved uniform that can be purchased at a much reduced-rate.

From September 2023, we will be working to improve uniform consistency. This will include the following steps:

- 8:30am – students will be permitted in to the building via a single entry point (location TBC)
- Members of staff from Leadership Team and Pastoral Team will be present at uniform check points
- Check points will include checks for tie, blazer, trousers/skirt, shoes and Academy planner, all of which students must show on entry

- Students missing one of the items above will be directed to the uniform room where they will be given (lent) the correct uniform item (or given a copy of planner page)
- Unless a note (showing a date by which students will be in correct uniform) or there are exceptional circumstances, students must sit a 20 minute after-school detention – parents/carers will be informed of this during the morning via text message – to support this, please contact reception if you feel your mobile number may need updating
- All borrowed items must be given back at the end of the school day – these items will be collected by Admin and/or Pastoral staff
- Refusal to wear the issued uniform item will result in a 20 minute after school detention in the first instance. If this occurs again, a sanction of Internal Seclusion will be issued. Should this happen for a third time, a suspension will be issued with an urgent meeting with parents/carers to discuss. Following this, students will be placed in Internal Seclusion until their uniform is fully rectified. This follows the expectations as set out in our Behaviour and Rewards Policy

By sending this letter out now, parents/carers have 8 weeks to purchase uniform items if required, and to rectify any current issues.

Many thanks for your continued support and commitment to ensuring high standards in the Academy. A copy of this letter has been sent home with all students, posted on the Academy website, shared by email to all parents/carers and shared on Twitter.

If you would like any further information regarding Shirebrook Academy's Uniform Policy, please do not hesitate to contact us.

Yours faithfully,



**James Edwards**  
**Assistant Principal: Behaviour, Attitudes & Pastoral Care**