

# Shirebrook Academy

Principal: Lindsey Burgin BA (Hons) PGCE, MA  
Chair of Governors: Mike McDermott  
Executive Principal: Rebecca Hibberd BEd (Hons), MA  
CEO: Rebecca Scutt BSc (Hons) PGCE



Vice Principals  
Lindsay Ward BA (Hons) PGCE  
Damian O'Reilly BA (Hons) NPQSL

Common Lane  
Shirebrook  
Nottinghamshire  
NG20 8QF

TEL: 01623 747722

[enquiries@shirebrookacademy.org](mailto:enquiries@shirebrookacademy.org)  
[www.shirebrookacademy.org](http://www.shirebrookacademy.org)



29th January 2024

Dear Parents/Carers,

## PARENT / CARER GOVERNOR VACANCY

I write to inform you of a vacancy for a Parent/Carer Governor Representative on our Local Governing Body and to encourage you to consider nominating yourself for this position.

The Local Governing Body meets four times each academic year on Wednesday's at 5:00pm to review and promote the development of the academy in order that we best meet the needs of our children.

I ask that you give serious consideration to supporting the academy in the role of governor and will be happy to discuss it with you, should you wish to do so. If you are interested you are invited to submit your nomination by completing a Governor Application Form, by emailing **[governance@astoncetrust.org](mailto:governance@astoncetrust.org)** (PA to the Central Team). Alternatively, if you require a hard copy of the application, please request one from the academy reception and return this to Reception FAO of Rachel Walker.

Please return completed application forms by Monday 5<sup>th</sup> February 2024.

If we receive more nominations than vacancies this would warrant an election and I will write to you to notify you if such an election will be required.

You must be the parent or legal guardian of a student currently on roll in the academy and your nomination must be supported by another parent/carers of a student on roll at the academy who is not a member of your family and will be asked to email the Governance Professional expressing their support for your application. Should an election be necessary the personal statement on the Governor Application Form of each nominee will be circulated to all parents/carers to help them decide for whom to vote.

Please Note: In order to ensure the safety and protection of children all persons appointed or elected to a Local Governing Body are required to undergo an external check against certain lists of individuals who are unsuitable for working with children. If you are successful in being elected as a parent governor you will be required to undertake such a check.

Yours faithfully,

**Mrs Lindsey Burgin**  
Principal



adults in school have a responsibility to safeguard and promote the welfare of children.